

LICENSING COMMITTEE

NOTICE AND AGENDA

For a meeting to be held in the Penn Chamber, Three Rivers House, Northway, Rickmansworth on Wednesday, 14 June 2023 at 7.30 pm

Members of the Committee:-

Councillors:

Roger Seabourne (Chair)
Stephen Cox
David Coltman
Raj Khiroya
David Major
Matthew Bedford

Tony Humphreys (Vice-Chair)
Ciaran Reed
Andrew Scarth
Ian Morris
Narinder Sian

*Joanne Wagstaffe, Chief Executive
6 June 2023*

The Council welcomes contributions from members of the public on agenda items at the Licensing Committee meetings. Details of the procedure are provided below:

For those wishing to speak:

Members of the public are entitled to register and identify which item(s) they wish to speak on from the published agenda for the meeting. Those who wish to register to speak are asked to register on the night of the meeting from 7pm. Please note that contributions will be limited to one person speaking for and one against each item for not more than three minutes.

In the event of registering your interest to speak on an agenda item but not taking up that right because the item is deferred, you will be given the right to speak on that item at the next meeting of the Committee.

Those wishing to observe the meeting are requested to arrive from 7pm.

In accordance with The Openness of Local Government Bodies Regulations 2014 any matters considered under Part I business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Legislation and the laws of libel and defamation.

- 1. APOLOGIES FOR ABSENCE**
- 2. MINUTES**

(Pages 5

To confirm as a correct record the minutes of the Licensing Committee meeting held on 29 June 2022.

- 6)

3. NOTICE OF OTHER BUSINESS

Items of other business notified under Council Procedure Rule 30 to be announced, together with the special circumstances that justify their consideration as a matter of urgency. The Chair to rule on the admission of such items.

4. DECLARATIONS OF INTEREST

To receive any declarations of interest.

5. WORK PROGRAMME

To consider and make necessary changes to the Committee's work programme.

(Pages 7
- 8)

Recommendation:

To note the work programme and for the Committee to make any comments.

6. OTHER BUSINESS - If approved under item 3 above

7. EXCLUSION OF PRESS AND PUBLIC

If the Committee wishes to consider the remaining item in private, it will be appropriate for a resolution to be passed in the following terms:-

“that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined under paragraph 1 to 7 of Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

(Note: If other confidential business is approved under item 3, it will also be necessary to specify the class of exempt or confidential information in the additional items.)

1. OTHER BUSINESS - if approved under item 3 above

Livestreaming details

To watch the meeting remotely please use the livestream details below

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NmZIYTg5MzMtMTAzYi00MGRjLTIhOWMtYTZmYjBIODU3YzA5%40thread.v2/0?context=%7B%22id%22%3A%2258420664-1284-4d81-9225-35da8165ae7a%22%2C%22Oid%22%3A%2258c99d6e-8c11-4f06-9519-c296e92897fc%22%2C%22IsBroadcastMeeting%22%3Atrue%2C%22role%22%3A%22a%22%7D&btype=a&role=a

General Enquiries: Please contact the Committee Team at
committeeteam@threerivers.gov.uk



Three Rivers House
Northway
Rickmansworth
Herts WD3 1RL

LICENSING COMMITTEE

MINUTES

Of a meeting held in the Penn Chamber, Three Rivers House, Rickmansworth on Wednesday 29 June 2022 from 6.33pm to 6.40pm.

Members of the Licensing Committee:-

Councillors:-	Raj Khiroya (Chair)	David Coltman
	Roger Seabourne (Vice-Chair)	Shanti Maru
	Tony Humphreys	

Councillors in attendance: Councillor Phil Williams

Officers in attendance:

Matthew Roberts – Team Leader, Development Manager
Lorna Fryer – Lead Licensing Officer
Amy Parmar – Committee Manager

LEC 01/22 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Stephen Cox, Rue Grewal and Alison Wall.

LEC 02/22 MINUTES

The minutes of the Licensing Committee Meeting dated 16 June 2021 and the Extraordinary Licensing Committee Meeting dated 6 October 2021 were confirmed as correct records by the Committee and signed by the Chair of the meeting.

LEC 03/22 ANY OTHER BUSINESS

None received.

LEC 04/22 DECLARATION OF INTERESTS

None received.

LEC 05/22 OVERVIEW OF A CUMULATIVE IMPACT POLICY AND TOOLS AVAILABLE TO THE LICENSING DEPARTEMNT

The Team Leader, Development Management reported that the last report was prepared in June 2021. They advised that there were no areas of concern and the tool to address the cumulative impacting policy was available. Since the pandemic there had been no need to address this further. The Committee Members noted the points discussed.

RESOLVED:

That the update be noted.

LEC 06/22 WORK PROGRAMME

The Committee reviewed the work programme.

A Member said that it was not necessary to review the general update each year.

The Team Leader, Development Management advised that this item did not need to be on the agenda. The Committee agreed that this item be removed from the work programme.

The overview of the Cumulative Impact Policy was discussed and agreed that it should be changed to Overview of whether Cumulative Impact Policy is required.

The amended work programme was moved by Councillor Roger Seabourne, seconded by Councillor Raj Khiroya, and on being put to the Committee was declared CARRIED by the Chair having been agreed by General Assent.

RESOLVED:

The Committee noted the items included in the work programme and amendments as discussed.

CHAIR

PART I – DELEGATED

**5. LICENSING COMMITTEE WORK PROGRAMME
(CED)**

1. Summary

1.1 To consider and make necessary changes to the Committee’s work programme.

2. Details

2.1 The work programme is presented at each meeting of the Committee to enable necessary changes to be made by the Committee and to provide Members with updated information on future meetings. The appendix to this report details the Committee’s work programme to date.

3. Financial, Legal, Staffing and Environmental Implications

3.1 None specific.

4. Recommendation

4.1 That the Committee considers and makes any necessary changes to its work programme.

Date	Items to be considered
To agree next review date	Overview of whether Cumulative Impact Policy is required.
Future meeting	Licensing Act 2003 – Review of Statement of Licensing Policy 2021-2026
Future meeting	Gambling Policy reviewed and agreed by Council in February 2021

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